



SOUTHERN UNIVERSITY

POST OFFICE BOX 10878
BATON ROUGE, LOUISIANA 70813
(225) 771-2011

OFFICE OF THE BOARD OF SUPERVISORS

(225) 771-4600
FAX (225) 771-5791

SOUTHERN UNIVERSITY BOARD OF SUPERVISORS

EXCERPTS FROM THE MINUTES

August 31, 2011
Southern University Metro Center
610 Texas Street
Shreveport, Louisiana

INTERNET ADDRESS
[HTTP://WWW.SUS.EDU](http://www.sus.edu)

FINANCE AND AUDIT COMMITTEE

Agenda Item 5E: Action Item

5E. Tuition Increase and Hardship Fee Waiver Policy Authorization, SUS

On motion of Atty. Forstall, seconded by Atty. Jefferson, the Committee approved, and so recommends to the Board, authorization to the Administration to implement the Tuition Increase and Hardship Fee Waiver Policy for the Southern University System, in accordance with the Louisiana Legislature.

Motion carried unanimously.

BOARD OF SUPERVISORS

Agenda Item 6B(4): Finance and Audit Committee's Report and Recommendations

On motion Atty. Clayton, seconded by Atty. Bell, the following resolution was approved.

Motion carried unanimously.

RESOLVED by the Board of Supervisors for Southern University System, upon the recommendation of the Finance and Audit Committee, that implementation of the Tuition Increase and Hardship Fee Waiver Policy for the Southern University System, be and it is hereby authorized, in accordance with the Louisiana Legislature, be and is hereby approved.

Certificate

I hereby certify that the foregoing constitutes a true and correct copy of action taken by the Board of Supervisors for Southern University during its regular meeting on August 26, 2011.

A handwritten signature in blue ink, appearing to read "Ronald Mason", written over a horizontal line.

Ronald Mason, Ph.D.
Secretary, Southern University Board of Supervisors

"An Equal Education Opportunity Institution"

Name of Policy: TUITION INCREASE AND HARDSHIP FEE WAIVER POLICY AUTHORIZATION Policy Number: Issuing Authority: SUS Board of Supervisors Effective Date: July 1, 2010	SOUTHERN UNIVERSITY SYSTEM POLICIES AND PROCEDURES
<input type="checkbox"/> New Policy Proposal <input type="checkbox"/> Major revision of existing policy	<input type="checkbox"/> Minor revision to existing policy <input checked="" type="checkbox"/> Reaffirmation of existing policy

I. Policy Statement

The Southern University System (hereinafter referred to as SUS) has formulated the following policy to provide operational guidelines to the Campuses in its implementation of **Tuition Increase and Hardship Fee Waivers.**

II. Authority

The Louisiana Legislature has approved increases in tuition and fees. The legislation requires that "prior to imposing any increase or increases in tuition and or mandatory attendance fee amount, or both, each management board shall establish criteria for waivers of such increase or increases in cases of financial hardship." The legislation further states that "Information about such waivers and the criteria and procedures for obtaining a wavier shall be made available to all prospective students affected by the increase or increases in a timely manner such that the prospective student can be aware of the increase or increases and the availability of waivers thereto prior to the student having to make any final decision concerning attendance at the college or university."

III. Tuition Increase and Hardship Fee Waiver Policy

Pursuant to the authority granted by the Louisiana Legislature to institutions of Higher Education at various times to increase tuition and establish certain fees, the Southern University Board of Supervisors authorizes Southern University at Baton Rouge, Southern University at New Orleans, Southern University Law Center and Southern University at Shreveport (hereinafter referred to as the "Campuses") to implement procedures for the waiving of certain increases in tuition and fees in accordance with the criteria indicated in Sections IV and V of this document. The authorization will be

applicable to all tuition and fee increases authorized by the Louisiana Legislature and approved by the Southern University Board of Supervisors. The policy is also applicable to the following current fees:

- Academic Excellence Fee (RS 17:1855.1 - Act 1132 of the 2003 LA Regular Session)
- Operational Fee (RS 17:3351 (A) (5) (d)(i) - Act 788 of the 2004 LA Regular Session)

IV. Student Eligibility Requirements. To be eligible for consideration of a Tuition increase and Hardship Fee Waiver the student must:

- Be enrolled full -time;
- Qualify as a Louisiana resident for fee assessment purposes;
- Meet all requirements for receipt of the Federal Pell Grant;
- Have a valid FAFSA on file in the Financial Aid Office reflecting an annual Expected Family Contribution (EFC) of zero for the current academic period.
- Have accepted all types of financial aid offered;
- Meet all Satisfactory Academic Progress Policy standards for receipt of federal financial aid or be a first time freshmen;
- Not be the recipient of another form of fee exemption or waiver (i.e., National Guard, Title 29, Title 33, Faculty/Staff, etc);
- Not have tuition paid by another state or external agency or scholarship program (i.e., TOPS, Vocational Rehabilitation, ROTC, etc.);
- Complete and submit an application for the Tuition Increase Hardship Fee Waiver by the posted deadline.

V. Campus Requirements. Campuses shall:

- Post the approved System Policy on its website;
- Provide information about the availability of and process for applying for the Tuition Increase and Hardship Fee Waiver on its website;
- Consider waivers for all eligible students who apply according to guidelines and requirements;

- Provide ***each academic period*** notification of new tuition increase (s) approved by the Louisiana Legislature and the Southern University Board of Supervisors and the availability and amount of waivers to all students affected by the increase (s) in a timely manner ;
- Provide ***each academic period***, information on the availability and the amount of the waiver for the Academic Excellence Fee and the Operational Fee and any future fees as mandated by the Louisiana Legislature and approved by the Board of Supervisors to all students affected by the increase (s) in a timely manner ;
- Establish, and post on its website, reasonable guidelines and timeframes for acceptance of and approval/denial of waivers and notification to students.