

SULC Policy on Faculty Emeritus Status

1. Purpose: The purpose of this policy is to establish a policy for the award of Emeritus status to a retired SULC faculty member.

2. Nature: Emeritus status is an honor not to be granted to every faculty member who retires, but that may be granted to any retired faculty member as defined in Section 1(A)(2) of the SULC Governance Document.

3. Eligibility: To be eligible for Emeritus status, the faculty member must have completed a minimum of ten years of teaching as a full-time member of SULC's faculty prior to retirement and must have contributed substantially to SULC in three categories: 1. Teaching, 2. Research and Scholarship, and 3. Service to SULC and the wider community.

4. Process: A retired faculty member who wants to be accorded Emeritus status must prepare a formal request of not more than six pages listing highlights of his or her teaching accomplishments in all three categories. The faculty member must submit the request to the Chancellor of the law school, who then will forward it to the Chair of the Faculty Appointment, Promotion, and Tenure Committee (FARPT).

Within one month of submission of the formal request, the law school faculty must vote (by secret ballot) on a recommendation for approval based on a finding that the retired faculty member established eligibility for Emeritus status based on major and sustained contributions in at least two out of three of the areas of evaluation during employment as a full-time faculty member. The Chair of the FARPT committee will then report the result of that vote to the Chancellor. If the recommendation is not approved, the professor will be notified by letter from the Chancellor, including signatures of both the Chancellor and the Chair of the FARPT Committee. If, on the other hand, the FARPT Committee issues a favorable response and the Chancellor approves, then the Chancellor will issue a letter of recommendation to the President of the Southern University System along with accompanying support. If the President approves of the request, the nomination will then be presented to the Southern University Board of Supervisors for action.

Alternative: The Chancellor may nominate, on his own volition, a retired Chancellor or Vice Chancellor for Emeritus status.

5. Privileges:

Emeritus faculty shall have the following privileges:

- An SULC email address (though SULC reserves the right to periodically assess usage and withdraw privileges with reasonable notice);
- An SULC identification card, upon request;
- SULC library privileges and access to online library links;
- The right to publically identify themselves as having Emeritus status,
- A listing in the SULC catalogue and on the SULC website,
- The right to participate in academic processions.

6. Limitations.

- The title is a courtesy and does not include pay;

- Emeritus faculty may NOT maintain that status if they assume a professorship at another law school;
- Emeritus faculty may not serve on any policy-making committees at the Law School;
- Emeritus faculty may not vote at faculty meetings.

7. Effective date:

This policy shall be effective March 22, 2018.

8. Review: Primary responsibility for the administration of this policy and its periodic review is vested in the Vice Chancellor for Academic and Student Affairs.

A handwritten signature in black ink, followed by the date "8/22/18" written vertically below it.