

SOUTHERN UNIVERSITY LAW CENTER

Position Description

Adjunct Legal Analysis and Writing Professor

FLSA STATUS: Exempt
REPORTS TO: Vice Chancellor of Academic Affairs
SUPERVISES: N/A

General Responsibilities:

The adjunct Legal Analysis and Writing Professor position is a part-time position, and appointments are made on an “as needed” basis. The position holder will report directly to the Southern University Law Center (SULC) Vice Chancellor of Academic Affairs and the Coordinator of Legal Analysis and Writing.

The ideal candidate will support the mission and vision of the law school by monitoring student learning outcomes, academic performance, and academic support programs and services. The position holder will teach Legal Analysis and Writing I and Legal Analysis and Writing II to first-year students as an adjunct without promotion potential.

A successful candidate will teach the fundamentals of legal reasoning and writing by way of a predictive and objective approach in the fall semester. This further includes experiential supervision of a simulated law clerk experience, including researching and analyzing the law to then draft an objective written analysis regarding the issue of focus. The successful candidate will advance those skills learned in the fall by teaching persuasive writing and oral advocacy in the spring semester. This includes teaching the fundamentals of legal reasoning and writing by way of persuasive written and oral advocacy for a client's needed outcome in a simulated practice environment. The position holder will work with students individually and in group settings to teach and enhance analytical and exam writing skills, and other academic related skills through regular written diagnostic and corrective feedback in the legal writing courses.

Minimum Qualifications:

- A. Juris Doctor degree from an ABA-accredited law school;
- B. Strong academic credentials;
- C. Strong writing skills;
- D. Ability to work collaboratively and independently;
- E. Ability to effectively communicate with others;
- F. Commitment to SULC’s mission;
- G. Commitment to working long-term with the Quality Enhancement Plan (QEP), for at least three to five years, as well as to upholding its goals and objectives. Such commitment includes abiding by the QEP teaching structure, (covering the material in the

manner intended), submitting to training and correction, and fully participating in any required orientations and trainings;

- H. Experience working with confidential information;
- I. Proficiency in use of Microsoft Office, including Word, Excel, PowerPoint, and Publisher; and
- J. Availability to work during the normal workday and occasionally during evening hours and/or weekend hours.

Preferred Qualifications:

- A. Licensed to practice law;
- B. First-time Bar Exam Passage;
- C. A grade of B+ or higher in Legal Analysis and Writing I and II; and
- D. Experience teaching law students (including experience during law school), particularly, in the area of legal writing and analysis.

Deliverables:

- A. Resume
- B. A cover letter describing how the candidate will support or contribute to the distinctive mission of Southern University Law Center
- C. Recent writing sample of seven (7) pages or less
- D. Official law school academic transcript

Please submit the required documentation to QEPapplications@sulc.edu no later than Monday, June 30, 2022.