



Policy Title
Exemplary Publication Stipends

Policy Number
SULC-1-031

Responsible Unit: Office of Academic Affairs	Effective Date: July 25, 2025
Responsible Official: Vice Chancellor for Academic Affairs	Last Reviewed Date: July 25, 2025
Policy Classification: Academic Affairs	Last Revised Date: July 25, 2025
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I. Policy Purpose

This policy provides the guidelines whereby a full-time faculty member may receive a stipend for a publication that significantly contributes to the Law Center's scholarly reputation or its national or international visibility.

II. Policy Scope

This policy applies to full-time faculty.

III. Policy Compliance

Compliance with this policy allows a full-time faculty member to receive a stipend for a faculty publication that significantly contributes to the Law Center's scholarly reputation or its national or international visibility.

IV. Policy Definitions

"Advances the mission of the Law Center" means "advancing the legal education of underrepresented racial, ethnic, and socio-economic groups, or addressing issues affecting underrepresented groups or communities."

"Article" means a publication of at least 7,500 words, inclusive of footnotes, published while employed at Southern University Law Center ("Law Center") in a print or online

student-edited or peer-reviewed law review or law journal.

“Committee” means “Faculty Development Committee.”

“Journal” means a print or online student-edited or peer-reviewed law review or law journal.

“Outside reviewer” means a law professor who is not a member of the SULC Faculty Development Committee and who is an expert in the area of law that is the subject of the publication under consideration for a stipend.

“Year” means “calendar year.”

V. Policy and Applicable Procedures

A stipend shall be granted whenever a member of the Law Center’s full-time faculty produces a publication that significantly contributes to the Law Center’s scholarly reputation or its national or international visibility. The criteria for the stipend are described by the following categories and accompanying tiers.

A. PLACEMENT IN GENERAL JOURNALS

The award of stipends for those articles published in a general journal shall be awarded as follows:

1. Tier One. If the journal is ranked between 1 and 25 pursuant to the “All Subjects” Washington and Lee Law Journal Ratings for the year immediately prior to the placement, the author shall receive a stipend of \$4,000.
2. Tier Two. If the journal is ranked between 26 and 50 pursuant to the “All Subjects” Washington and Lee Law Journal Ratings for the year immediately prior to the placement, the author shall receive a stipend of \$3,000.
3. Tier Three. If the journal is ranked between 51 and 75 pursuant to the “All Subjects” Washington and Lee Law Journal Ratings for the year immediately prior to the placement, the author shall receive a stipend of \$2,000.
4. Tier Four. If the journal is ranked between 76 and 100 pursuant to the “All Subjects” Washington and Lee Law Journal Ratings for the year immediately prior to the placement, the author shall receive a stipend of \$1,500.

B. PLACEMENT IN SUBJECT MATTER SPECIALTY JOURNALS

If an article is published in either a general or specialty journal that is ranked between 1 and 25 pursuant to the particular subject area of the article, as categorically ranked by subject matter in the Washington and Lee Law Journal Ratings for the year immediately prior to the placement, the author shall receive a stipend of \$2,500. Journals with an “NR” ranking do not qualify for this award.

C. PLACEMENT IN PEER-REVIEWED JOURNALS

If an article is published in a peer-reviewed journal, the author shall receive a stipend of up to \$4,000. The Committee may waive the length requirement if the journal limits the length of submissions to fewer than 7,500 words.

D. OTHER SIGNIFICANT SCHOLARLY ARTICLES OR BOOK CHAPTERS

At the Chancellor's discretion, an award of up to \$4,000 may be made for the publication of an article or book chapter that significantly contributes to the Law Center's scholarly reputation, or national or international visibility, regardless of whether the article fulfills any of the requirements of categories A, B, or C above. When evaluating a work under this section of the policy, absent a unanimous decision of the committee to recommend to grant or deny the award, the Committee shall submit the article for peer review. If peer review is needed, the Committee shall submit the work to two outside reviewers (one selected from a list provided by the author and one selected by the Committee), who shall evaluate the article and report to the Committee, considering the following criteria, in determining whether to recommend the award of a stipend.

- Thoroughness and length of the work;
- The depth and breadth of the research;
- Innovation, creativity, or establishment of a new paradigm;
- The significance of the topic as it relates to current or national issues of significant public interest;
- Offers for speaking engagements or other presentations related to the work;
- Citations by courts or other authorities;
- Impact on the law or policies on a state or national level;
- Whether the article is ineligible for an award under categories A, B, and C due to its focus on Louisiana or civil law; and
- Whether the topic of the article advances the mission of the Law Center.

E. SIGNIFICANT SCHOLARLY BOOKS

At the Chancellor's discretion, an award of up to \$4,000 may be made for the publication of a book. The Committee shall consider:

- Whether the professor took a sabbatical to complete the work, or if the professor worked full-time while writing the book;
- Whether the publisher accepts all submissions for publication or if the publisher undergoes a review process for quality of work prior to acceptance;
- Whether the book involved empirical research and the amount thereof;
- Whether the work is multi-disciplinary;
- The depth and breadth of research involved;

- The extent of editorial review; and
- Any other factors that demonstrate how the work significantly contributes to the Law Center's scholarly reputation.
- If a textbook, the Committee shall also consider:
 - The amount of written commentary versus cases in the work;
 - The number of professors who have adopted the book in addition to the authors;
 - The number of pedagogical elements contained in the work;
 - The number of other textbooks in the area of law; and
 - The quality of the teacher's manual or other accompanying material to complement the work.

Following the evaluation of a work under this section, the Committee shall forward to the Chancellor a recommendation of whether to grant the award, with supporting reasons for the recommendation, along with the work and supporting material. A recommendation for an award under this section does not guarantee the stipend will be awarded by the Chancellor.

F. OTHER PUBLICATIONS

At the Chancellor's discretion, an award of up to \$1,500 may be made for any other written work of any length that does not comply with the previous categories if the applicant demonstrates that the work advances the mission of the Law Center or addresses a mission-related issue, or that significantly contributes to the Law Center's scholarly reputation or its national or international visibility.

G. GENERAL RULES AND GUIDELINES

1. Faculty members who desire to have their publications considered for a stipend under this policy must submit the publication and accompanying documentation to evidence its qualifications for a stipend as set forth above to the Committee prior to October 31 of each year. Only those applications for the stipend submitted prior to the deadline may be considered during that academic year.
2. Following the criteria set forth above, the Committee will screen publications submitted under categories A, B, C, E, and F to ensure qualification and will then forward to the Chancellor its findings.
3. The Committee will submit articles and book chapters submitted under category D to outside reviewers if needed. By January 31, the Committee shall consider the factors under Category D, including reviews and any independent materials submitted by the applicant, and forward a recommendation to the Chancellor whether to grant the award and the amount of the award.
4. For purposes of determining the Washington and Lee Law Journal Ratings for the

year immediately prior to the placement, the article shall be evaluated under the rankings for the year prior to the year in which the agreement to publish the article was finalized. For determining ranking under Section A above, relevant boxes that should be checked include Language: English; Journal Type: General/Flagship; Editor: Student Edited and Peer Reviewed; Format: Print and Online. For determining rankings under Section B above, relevant boxes that should be checked include Language: English; Journal Type: Specialized; Editor: Student Edited and Peer Reviewed; Format: Print and Online.

5. A faculty member shall be eligible to apply for a stipend for an article when that faculty member's publication contract is fully executed by both the faculty member and the journal. If a faculty member receives a stipend but the article ultimately is not published, the faculty member must reimburse the law center for the stipend received. A faculty member shall be eligible to apply for a stipend for a book or book chapter when the book is published.
6. If SULC faculty members co-author a publication that qualifies for a stipend under this policy, the stipend shall be evenly divided among the faculty members. If the article is co-authored with someone who is not an SULC faculty member, the SULC faculty member shall receive a percentage of the stipend representing the faculty member's percentage of authorship. For example, if an SULC faculty member co-authors a publication with two authors who are not SULC faculty members, the stipend would be one-third of the normal stipend.

VI. Prospective-only Applicability of Policy

The June 2021 amendments to Sections V(A), (B), (C), and (F) of this policy apply only to articles and other works for which the agreements to publish were fully executed after December 31, 2020.

VII. Policy Related Information

Not applicable.

VIII. Policy History and Review Cycle

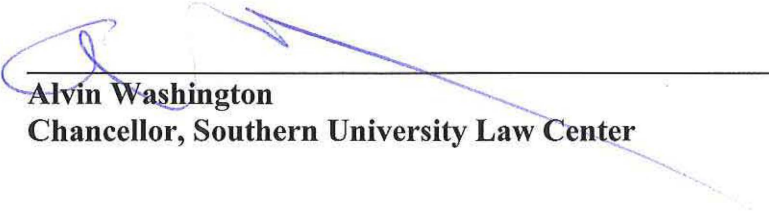
This policy was approved by the faculty in April 2014, and was amended in September 2017 and June 2021. The policy was revised, on July 25, 2025, to indicate who would review the policy. The policy shall be reviewed every three years by the Vice Chancellor for Academic Affairs.

IX. Publication of Policy

This policy is published at <https://www.sulc.edu/page/sulc-policies> and in the Faculty Guide.

X. Policy Approval

This policy was approved by the faculty on July 25, 2025. ~~originally approved by the faculty in April 2014. Amendments were approved by the faculty in September 2017 and June 25, 2021.~~



Alvin Washington
Chancellor, Southern University Law Center

July 25, 2025
Date