



**Policy Title**  
**Faculty Credentialing Policy**

**Policy Number**  
**SULC-1-044**

<b>Responsible Unit:</b> Office of Academic Affairs	<b>Effective Date:</b> April 17, 2026
<b>Responsible Official:</b> Vice Chancellor for Academic Affairs	<b>Last Reviewed Date:</b> April 17, 2026
<b>Policy Classification:</b> Academic Affairs	<b>Last Revised Date:</b> April 17, 2026
	<b>Origination Date:</b> Before 2019

**I. Policy Statement and Rationale**

In compliance with the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) and the American Bar Association (ABA), the Southern University Law Center (SULC) ensures that all instructional faculty (full-time and part-time) have met the established standards to teach based on the content and the level of each credit-bearing course assigned as an instructor of record.

**II. Policy Scope and Audience**

This policy applies to all instructors of record, the Chancellor, and the Vice Chancellor for Academic Affairs of SULC.

**III. Policy Compliance**

This policy informs individuals of the credentials that an instructor of record must possess to teach a course at SULC.

**IV. Policy Definitions**

An instructor of record is the individual assigned to teach a course at SULC.

## **V. Policy Implementation Procedures**

Justification for assigning an instructor of record to a course may be accomplished by evidencing that the individual has the requisite (1) academic credentials or (2) alternative credentials.

- A. Academic credentials are the most common form of justification for an instructor of record being assigned to teach a course. The minimum appropriate academic credential is that the instructor of record has a doctoral or terminal degree in the teaching discipline. All instructors of record must have an academic transcript evidencing the academic credentials placed in their employee file at the Law Center and/or Human Resources.
- B. The above credentials must evidence that the instructor of record is qualified and has sufficient experience for SULC to operate in compliance with SACSCOC and ABA requirements to successfully implement SULC's program of legal education.

## **VI. Policy Related Information**

ABA Standard 401 indicates that a law school shall have a faculty whose qualifications and experience enable the law school to operate in compliance with ABA Standards and carry out its program of legal education. The faculty shall possess a high degree of competence, as demonstrated by academic qualification, experience in teaching or practice, teaching effectiveness, and scholarship.

## **VII. Policy History and Review Cycle**


This policy was created and became effective prior to the implementation of the uniform policy format, which was implemented in 2019. On April 17, 2026, the policy was reviewed and updated by placing it in the uniform policy format. The policy is subject to a five-year policy review cycle. It shall be reviewed by the Vice Chancellor for Academic Affairs, and any changes will be submitted to the faculty for consideration, in accordance with the Policy on Policies.

## **VIII. Policy URL**

This policy is published on the Southern University Law Center website at <https://www.sulc.edu/page/sulc-policies>.

## **IX. Policy Approval**

This policy was approved by the faculty on April 17, 2026:

  
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Alvin Washington  
Chancellor, SULC

April 17, 2026  
Effective Date of Policy