



Policy Title
Prohibition of Adverse Academic Action Policy

Policy Number
SULC-1-300

Responsible Unit: Office of Academic Affairs	Effective Date: July 23, 2026
Responsible Official: Vice Chancellor for Academic Affairs	Last Reviewed Date: July 23, 2026
Policy Classification: Academic Affairs	Last Revised Date: July 23, 2026
	Origination Date: Oct. 21, 2020

I. POLICY STATEMENT AND RATIONALE

The purpose of this policy is to articulate Southern University Law Center's (SULC) effort to comply with the law of Louisiana and the policy of the Louisiana Board of Regents prohibiting certain adverse academic actions against uniformed service personnel resulting from mobilization or activation and/or governmental workers who work or volunteer in response to a declared international, national, state, or local emergency.

II. POLICY SCOPE AND AUDIENCE

This policy applies to administrators, faculty, students, and staff.

III. POLICY COMPLIANCE

This policy informs SULC faculty and students on the prohibition of adverse academic action against uniformed service personnel referenced in Revised Statutes 29:420 and the Academic Affairs Policy 2.21 (and similar policies) of the Louisiana Board of Regents and extends the protections articulated therein to governmental workers and volunteers in cases of declared international, national, state, or local emergencies. Louisiana public higher education recognizes that many students serve our country in the reserve forces of the U.S. Armed Services and in the

Louisiana National Guard, and that these students are subject to unforeseen mobilization/activation in response to emergency situations. It is the policy of Louisiana higher education to minimize the effects of this disruption as much as possible. The policy excludes the application of certain SULC policies regarding adverse academic actions on covered students, such as the mandatory attendance policy, due dates of assignments, opportunity to complete work after due dates, etc.

IV. POLICY DEFINITIONS

A. **UNIFORMED SERVICE:** Reserved forces of the U.S. Armed Services or Louisiana National Guard

B. **MOBILIZATION/ACTIVATION:** When a member of a uniformed service receives military orders indicating that the member must prepare to appear and/or appear at a place designated in the military orders.

C. **CALL UP:** When a member of a uniformed service is mobilized or activated.

D. **COVERED STUDENT:** A student who is a member of a uniformed service, an employee of a governmental agency, or a volunteer who is engaged in actions in response to a declared international, national, state, and/or local emergency.

5. **DECLARED INTERNATIONAL, NATIONAL, STATE, OR LOCAL EMERGENCY:** When the appropriate governmental head or organization declares a state of emergency as promulgated in law or authorized by governing policies.

6. **MEMORANDUM OF PROHIBITION OF ADVERSE ACTION:** A memorandum generated by the Office of Academic Affairs informing professors of the covered students as well as the Office of Records and Registration that adverse academic actions are not to be taken against the covered students.

V. POLICY IMPLEMENTATION PROCEDURE

A. In order to qualify under the provisions of this policy, covered students must present to the Vice Chancellor of Academic Affairs or his/her designee a copy of the military orders or governmental directive indicating the mobilization/activation or call up.

B. Covered students should contact the Vice Chancellor of Academic Affairs or his/her designee as soon as they are notified of the call up so that the Vice Chancellor can issue a Memorandum of Prohibition of Adverse Action to the professors of the covered students and the Office of Records and Registration. If, due to time constraints between the time of notification and the time of actual mobilization/activation or call up, a covered student cannot present the orders or directive as required, the parents, guardian, or spouse of the covered student may do so.

C. The academic actions that are prohibited with respect to covered students under this policy include those actions outlined in the policies of the Louisiana Board of Regents covering such matters, particularly those actions outlined in Academic Affairs Policy 2.21.

D. The time period for the prohibition of adverse action will be sufficient to allow covered students a reasonable opportunity to reintegrate themselves into the academic environment post the declared emergency.

VI. POLICY RELATED INFORMATION

Louisiana Revised Statutes 29:420 is available at <https://law.justia.com/codes/louisiana/revised-statutes/title-29/rs-29-420/>.

Louisiana Board of Regents Academic Affairs Policy 2.21, Uniformed Service Mobilization, is available at <https://www.laregents.edu/divisions/academicaffairs/academicaffairs-policiesandprocedures/>.

VII. POLICY HISTORY AND REVIEW CYCLE

This policy was created on October 21, 2020, with a retroactive enforcement date of August 11, 2020. On July 23, 2026, the policy was updated to conform to the most recent version of the SUS Policy Template. The policy is subject to a five-year policy review cycle and shall be reviewed, implemented, and enforced by the Vice Chancellor of Academic Affairs. Any changes will be submitted to the faculty for consideration, in accordance with the SUS Policy on Policies.

VIII. POLICY URL

The policy is published on the SULC website at <https://www.sulc.edu/page/sulc-policies>.

IX. POLICY APPROVAL

This policy was approved by the faculty on July 23, 2026.


Alvin Washington
Chancellor

July 23, 2026
Effective Date