



SULC Campus Safety Policy
Policy Number 12-001

Responsible Unit: Southern University Law Center	Effective Date: 01/28/2020
Responsible Officials: Law Center Chancellor and Campus Safety Coordinator	Last Reviewed Date: Last Revised Date:
Policy Classification: Safety & Security	Origination Date: 01/28/2020

I. Policy Statement and Rationale

Formal guidelines are necessary to assure the Southern University Law Center (SULC) community that SULC is committed to protecting the safety of all persons, including administration, faculty, staff, students, and visitors. The purpose of this policy is to ensure that SULC administration, faculty, staff, and students are aware of the integral roles they play in maintaining safety awareness and reporting any unsafe conditions.

II. Policy Scope

This policy applies to the administration, faculty, staff, and students of SULC.

III. Policy and Implementation Procedures

1. All members of the SULC community must work together to accomplish the goal of ensuring that SULC is a safe environment. Accordingly, administration, faculty, and staff (hereinafter “employees”) will exercise work practices and work habits that are safe. All employees will accept personal responsibility for their own safety and be proactive in maintaining a safe work environment by exercising the following behaviors and practices.
 - a. Employees will report unsafe work conditions and practices to the Responsible Officials. The Responsible Officials are the SULC Chancellor and the SULC Campus Safety Coordinator.
 - b. Employees will participate in regular safety trainings as conducted or offered throughout the year. Safety trainings may be in person, online, via recorded videos, via email, etc., provided that the trainings can be documented via means establishing the occurrence thereof.

2. The SULC Campus Safety Coordinator has the primary responsibility for ensuring that all employees are made aware of any new safety concerns, safety policies and procedures, and/or other related matters.
3. The SULC Campus Safety Coordinator has the primary responsibility for ensuring that all employees complete and document completion of safety training.

IV. Policy History and Review Cycle

1. The Chancellor and SULC Campus Safety Coordinator shall be responsible for the development of and implementation of any administrative guidelines and procedures, where necessary, to provide greater specificity and consistency in the implementation process.
2. This Policy is effective on the date signed below by the Responsible Officials. The Chancellor and SULC Campus Safety Coordinator shall have primary responsibility for the periodic review of this policy.

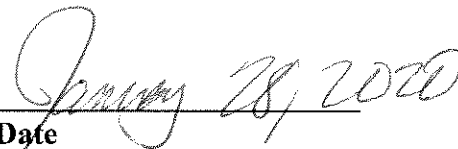
V. Publication of Policy

This Policy is published on the SULC website at www.sulc.edu.


Policy Approval.



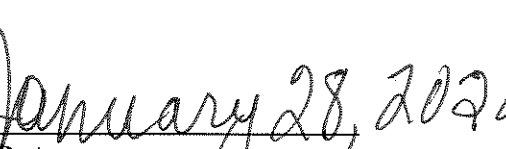
Ursula T. Ransburg
SULC Campus Safety & Clery Act Coordinator



Date



John K. Pierre
Chancellor



Date