



**Policy Title**  
**Accreditor Notification Policy**

**Policy Number**  
**SULC 6-008**

<b>Responsible Unit:</b> Institutional Accountability and Accreditation	<b>Effective Date:</b> July 10, 2025
<b>Responsible Official:</b> Vice Chancellor for Institutional Accountability and Accreditation	<b>Last Reviewed Date:</b> July 10, 2025
<b>Policy Classification:</b> Governance	<b>Last Revised Date:</b> July 10, 2025
	<b>Origination Date:</b> Prior to 2019

**I. Policy Purpose**

The purpose of this policy is to establish the requirement and procedures to ensure that Southern University Law Center (SULC) notifies the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) and the American Bar Association (ABA) of any change in the accreditation status of SULC, to include the imposition of public sanctions.

**II. Policy Scope**

This policy applies to all SULC faculty and staff members who are authorized to communicate with an accrediting body of the institution regarding a change in SULC's accreditation status or regarding the imposition of public sanctions.

**III. Policy Compliance**

Failure to comply with this policy places SULC in non-compliance with the requirements and/or standards of certain U.S. Department of Education (USDOE) accrediting agencies, in this case SACSCOC and ABA, regarding the obligation to inform such agencies of a change in the institution's accreditation status with any USDOE agency.

**IV. Policy Definitions**

Not applicable.

**V. Policy Development and Implementation Procedures**

The institution developed this policy to ensure its compliance with the requirements of its accrediting agencies to notify such agencies of a change in its accreditation status. This policy was developed in response to Standard 14.4 of SACSCOC Principles of Accreditation and Standard 509(a) and Rule 15 of the ABA Standards and Rules of Procedure for Approval of Law Schools.

**VII. Policy Related Information**

- A. Upon receipt of a notification from a USDOE recognized accrediting agency that SULC's accreditation status has changed or that SULC has been publicly sanctioned by a USDOE recognized accrediting agency, the Chancellor shall prepare a letter, consistent with the attached template, to send to any other USDOE recognized accrediting agency that accredits SULC of the change in accreditation status and/or implementation of a public sanction.
- B. The Vice Chancellor for Institutional Accountability and Accreditation shall ensure that said letter is distributed to relevant accrediting agencies and maintain a copy of the letter referenced in the above section.

**VIII. Policy History and Review Cycle**

This policy was created and became effective prior to the implementation of the uniform policy format which was implemented in 2019. The policy was reviewed and revised, on July 10, 2025. The policy shall be reviewed every three years by the Vice Chancellor for Institutional Accountability and Accreditation; however, it does not require faculty approval.

**IX. Publication of Policy**

This policy is published at <https://www.sulc.edu/page/sulc-policies>.

**X. Policy Approval**

This policy was originally approved by the faculty on July 10, 2025.

  
\_\_\_\_\_  
**Alvin Washington**  
**Chancellor, Southern University Law Center**

July 10, 2025  
**Date**

**SOUTHERN UNIVERSITY LAW CENTER**  
**Post Office Box 9294**  
**Baton Rouge, Louisiana 70813-9294**

Name \_\_\_\_\_  
Address \_\_\_\_\_

Re: \_\_\_\_\_

Dear \_\_\_\_\_

Southern University Law Center is providing this unsolicited information to meet the expectations our regional accrediting body. Therefore, we are providing you information on our purpose, governance, programs, degrees, certificates, personnel, finances, and constituents. We also inform you that to date we are not under any sanctions by any accrediting agency. (Note: If we are under sanctions, then list them here and change the sentence to “We are under sanction with the following accrediting bodies”) If there is a notification of any public sanctions, we will so notify you in accordance with our standard policies and procedures.

**Purpose (Mission)**

The mission of Southern University Law Center is \_\_\_\_\_

**Governance**

Southern University Law Center has the following governance structure. \_\_\_\_\_

**Programs/Degrees/Certificates**

Southern University Law Center currently offers one program, the juris doctor degree program. Southern University Law Center is also approved to offer certificates and diplomas at the juris doctor degree level.

**Personnel**

As of Fall \_\_\_\_\_, Southern University Law Center employed \_\_\_\_\_ employees. Those employees consisted of \_\_\_\_\_ executives and administrators, \_\_\_\_\_ faculty members, \_\_\_\_\_ staff, and \_\_\_\_\_ student employees.

**Finances**

Southern University Law Center is demonstrating a position of financial strength, prudent fiscal behavior, oversight, and adequate financial reserves that support the Law Center and its academic and mission critical endeavors. At the end of FY \_\_\_\_\_ total operating revenue was \$ \_\_\_\_\_ with \$ \_\_\_\_\_ in endowment investments. Cash on hand for the same fiscal year was \$ \_\_\_\_\_ with debt coverage management ratio at \_\_\_\_\_ x based on operating cash flow.

## **Constituents**

Southern University Law Center responds to the requests and needs of all of its constituents. Constituents consist of specific accrediting bodies and its personnel, alumni, administrators, faculty, staff, students, and other community partners.

If you should have any questions, please feel free to contact \_\_\_\_\_.

Sincerely,

\_\_\_\_\_, Chancellor