



**Policy Title**  
**Class Attendance Policy**

**Policy Number**  
**1-009**

<b>Responsible Unit:</b> Office of Academic Affairs	<b>Effective Date:</b> Before 2019
<b>Responsible Official:</b> Vice Chancellor for Academic Affairs	<b>Last Reviewed Date:</b> 5/28/2021
<b>Policy Classification:</b> Academic Affairs	<b>Last Revised Date:</b> 5/28/2021
	<b>Origination Date:</b> Before 2019

**I. Policy Purpose**

The purpose of this policy is to inform Southern University Law Center (SULC) faculty and students of the minimum number of classes that a student must attend and the daily preparation required for a course in order for the student to receive a passing grade in the course.

**II. Policy Scope**

This policy applies to faculty and students.

**III. Policy Compliance**

This policy identifies the minimum number of classes that a student must attend and the daily preparation required for a course in order for the student to receive a passing grade in the course.

**IV. Policy Definitions**

Not applicable.

**V. Policy Development and Implementation Procedure**

The policy was created by the SULC faculty to establish the minimum number of classes that a student must attend and the daily preparation required for a course in order for the student to receive a passing grade in the course. The Vice Chancellor for Academic Affairs will be charged

with implementing and enforcing this policy.

**VI. Policy and Applicable Procedures**

Regular class attendance and adequate daily preparation for a class are mandatory for all students. Attendance of eighty (80) percent of the scheduled classes is a prerequisite for credit in a course. Students who do not attend 80 percent of the scheduled classes will be administratively withdrawn from the class. Professors have the discretion to create an attendance policy that requires more than 80 percent attendance.

As a matter of SULC policy and because of ABA Standard 310(b), students must devote at least two hours of out-of-class work for every hour of in-class instruction.

**VII. Policy History and Review**

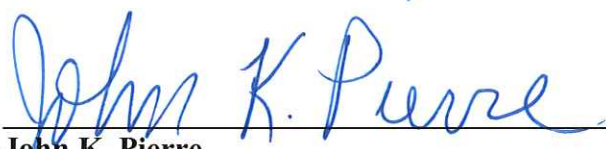
This policy was created and became effective prior to the implementation of the uniform policy format which was implemented in 2019. The policy is subject to a five-year policy review cycle and shall be reviewed by the Vice Chancellor for Academic Affairs and any changes will be submitted to the faculty for consideration.

**VIII. Publication of Policy**

This policy is published on the Southern University Law Center website at <https://www.sulc.edu/page/sulc-policies>.

**IX. Policy Approval**

This policy was approved by the Faculty on May 28, 2021.

  
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John K. Pierre  
Chancellor, Southern University Law Center

May 28, 2021  
Date