I. Policy Purpose
The purpose of this policy is to inform Southern University Law Center (SULC) faculty and students of the minimum number of classes that a student must attend and the daily preparation required for a course in order for the student to receive a passing grade in the course.

II. Policy Scope
This policy applies to faculty and students.

III. Policy Compliance
This policy identifies the minimum number of classes that a student must attend and the daily preparation required for a course in order for the student to receive a passing grade in the course.

IV. Policy Definitions
Not applicable.
V. Policy Development and Implementation Procedure
The policy was created by the SULC faculty to establish the minimum number of classes that a student must attend and the daily preparation required for a course in order for the student to receive a passing grade in the course. The Vice Chancellor for Academic Affairs will be charged with implementing and enforcing this policy.

VI. Policy and Applicable Procedures
Regular class attendance and adequate daily preparation for a class are mandatory for all students. Attendance of eighty (80) percent of the scheduled classes is a prerequisite for credit in a course. Except as detailed below, students who do not attend 80 percent of the scheduled classes will be administratively withdrawn from the class. Professors have the discretion to create an attendance policy that requires more than 80 percent attendance.

This policy is subject to and limited by another policy:

The Withdrawal From a Course policy (No. 1-007) provides that students who are withdrawn from a course after the time set for withdrawal from a course will receive a grade of “F” for the course.

If a student is withdrawn from all, or substantially all, of their courses due to excessive absences, then, the student will be academically dismissed from school, irrespective of the student’s cumulative grade point average.

As a matter of SULC policy and because of ABA Standard 310(b), students must devote at least two hours of out-of-class work for every hour of in-class instruction.

VII. Policy History and Review
This policy was created and became effective prior to the implementation of the uniform policy format which was implemented in 2019. The policy was reviewed and updated, on April 28, 2022, to align the policy with Academic Affairs policies 1-007. This policy was reviewed and updated, on October 14, 2022, to include a provision for academically dismissing a student from school if the student is administratively withdrawn from all, or substantially all, of their classes due to excessive absences. The policy is subject to a five-year policy review cycle and shall be reviewed by the Vice Chancellor for Academic Affairs and any changes will be submitted to the faculty for consideration.

VIII. Publication of Policy
This policy is published on the Southern University Law Center website at https://www.sulc.edu/page/sulc-policies.
IX. Policy Approval

This policy was approved by the Faculty on October 14, 2022.

John K. Pierre  
Chancellor, Southern University Law Center  

October 14, 2022  
Date