



Policy Title
Upper-Level Writing Requirement

Policy Number
1-013

Responsible Unit: Office of Academic Affairs	Effective Date: June 21, 2021
Responsible Official: Director of Legal Analysis & Writing	Last Reviewed Date: June 21, 2021
Policy Classification: Academic Affairs	Last Revised Date: June 21, 2021
	Origination Date: Prior to 2019

- I. Policy Purpose**
This policy provides the guidelines for students to receive the upper-level writing credit required for graduation.

- II. Policy Scope**
This policy applies to faculty, staff, and students.

- III. Policy Compliance**
Compliance with this policy allows a student to receive the upper-level writing credit required to graduate.

- IV. Policy Definitions**
Not applicable.

- V. Policy Development and Implementation Procedures**
The faculty developed this policy in accordance with ABA Standard 303 (a)(1) and Interpretation 303-2 regarding a writing experience beyond the first year of a student's matriculation.

VII. Policy Related Information

- A. The Advanced Legal Analysis & Writing course is designed to satisfy the upper-level writing requirement of ABA Standard 303(a)(2).
- B. All students must take Advanced Legal Analysis & Writing or an approved substitute elective course prior to graduating from SULC.
- C. The substitute elective courses must also satisfy the upper-level writing requirement of ABA Standard 303(a)(2), approved by the faculty, and listed in the SULC Catalog.
- D. The first-year writing courses (Legal Analysis & Writing I and Legal Analysis & Writing II) are prerequisites for all classes that satisfy the upper-level writing requirement.
- E. The writing experience of a student in Advanced Legal Analysis & Writing and the approved substitute courses referred to in this policy must be of sufficient rigor, requiring the student to meet with the professor, receive individualized feedback on a draft, edit, and rewrite the draft.
- F. For each student who receives upper-level writing credit in a substitute elective course, the professor must complete and sign a certification form verifying that the student has met individually with the professor for assessment of the work and has edited and rewritten the final graded assignment, and further verifying the length and quality of the final graded assignment. This form will be kept in the student's file in the Office of Records and Registration.

VIII. Policy History and Review Cycle

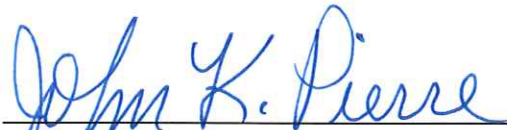
This policy was created and became effective prior to the implementation of the uniform policy format which was implemented in 2019. The policy was reviewed and revised, on June 21, 2021, and placed in the uniform policy format. The policy shall be reviewed every three years by the Director of Legal Analysis & Writing and any changes will be submitted to the faculty for consideration.

IX. Publication of Policy

This policy is published at <https://www.sulc.edu/page/sulc-policies> and in the Faculty Guide.

X. Policy Approval

This policy was originally approved by the faculty on June 21, 2021.



John K. Pierre
Chancellor, Southern University Law Center

June 21, 2021
Date